

**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**Region 10, Cagayan de Oro City**

Date : July 13, 2017

**CANVASS FORM**

**GENTLEMEN :**

**Please quote your lowest price(s), taxes included on the following article(s)/services listed hereunder:**

Item No.	QTY.	UNIT	ARTICLE/SERVICES	Unit Price	Amount
			<b>Day 0- Aug 28, 2017</b>		
	pax	6	Dinner		
	pax	2	Room Accomodation (2 Separate beds)		
			<b>Day 1- Aug 29, 2017</b>		
	pax	51	Breakfast		
	pax	51	Snacks AM		
	pax	51	Lunch		
	pax	51	Snacks PM		
	pax	51	Dinner		
	pax	45	Room Accomodation (3 Separate Beds)		
	pax	5	Room Accomodation ( 2 Separate Beds)		
			<b>Day 2- Aug 30, 2017</b>		
	pax	51	Breakfast		
	pax	51	Snacks AM		
	pax	51	Lunch		
	pax	51	Snacks PM		
	pax	8	Dinner		
	pax	3	Room Accomodation ( 2 Separate Beds)		
			<b>Day 3- Aug 31, 2017</b>		
	pax	3	Breakfast		
			<b>with the following requirements:</b>		
			Brekafast: Three Main Courses (Plate-In)		
			Lunch & Dinner: Three Main Courses +		
			Soup with Dessert/Fruits (Buffet Style)		
			<b>other requirements:</b>		
			-free use of spacious function hall with 45 persons capacity		
			-air-conditioned room with triple occupancy (3 separate beds in a room) for the participants		
			-air-conditioned room with double occupancy (2 separate beds in a room)		
			-water dispenser at the function hall		
			-free flowing coffee		
			-free use of extension wires, microphones, sound system, whiteboard, and markers/		
			-free welcomes streamer/tarpaulin		
			-location of hotel is conducive to learning		
			-complimentary room for the secretariat		
			-free use of electricity in the function hall for 68 laptops, printer & projector		
			<b>-free use of STRONG WIFI/Internet Connection ath the function hall that can accommodate 68 units of laptop</b>		

