

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region 10, Cagayan de Oro City

October 9, 2017

CANVASS FORM

GENTLEMEN :

Please quote your lowest price(s), taxes included on the following article(s)/services listed hereunder:

Item No.	QTY.	UNIT	ARTICLE/SERVICES	Unit Price	Amount
			<u>BATCH 1</u>		
			November 14-16, 2017 (3 DAYS)		
	50	pax	Breakfast		
	50	pax	AM Snacks		
	50	pax	Lunch		
	50	pax	PM Snacks		
	50	pax	Dinner		
	50	pax	Room Accommodation		
			November 17, 2017		
	50	pax	Breakfast		
	50	pax	AM Snacks		
	50	pax	Lunch		
	50	pax	PM Snacks		
			<u>BATCH 2</u>		
			November 21-23, 2017 (3 DAYS)		
	50	pax	Breakfast		
	50	pax	AM Snacks		
	50	pax	Lunch		
	50	pax	PM Snacks		
	50	pax	Dinner		
	50	pax	Room Accommodation		
			November 24, 2017		
	50	pax	Breakfast		
	50	pax	AM Snacks		
	50	pax	Lunch		
	50	pax	PM Snacks		
			<i>with the following requirements:</i>		
			Breakfast: 2 main courses (plate-in)		
			Lunch & Dinner: Three Main Courses + soup with dessert/fruits (buffet style)		
			-free use of spacious function hall with 50 persons capacity		
			-air-conditioned room with double occupancy (2 separate beds)		
			-complimentary suite room for the secretariat		
			-water dispenser at the function hall		
			-free flowing coffee		
			-free use of sound system and microphones		
			-free use of strong wifi/internet access connection in the function hall for 25 units of laptop		
			-free use of LCD screen, whiteboard and markers/pens		
			-free use of electricity in the function hall for 25 laptops, printer and projector		
			-free use of extension wires		
			-location of the hotel conducive to learning		

