## DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT Region 10, Cagayan de Oro City

October 9, 2017

CANVASS FORM			

GENTI	<b>EMEN</b>		

Please quote your lowest price(s), taxes included on the following article(s)/services listed hereunder:

Item No.	QTY.	UNIT	ARTICLE/SERVICES	Unit Price	Amount
			October 17, 2017		
Ī	48	pax	Lunch		
	48	pax	PM Snacks		
	48	pax	Dinner		
	35	pax	Accommodation		
		•	October 18, 2017		
	48	pax	Breakfast		
	48	pax	AM Snacks		
	48	pax	Lunch		
	48	pax	PM Snacks		
	10	pax	Dinner		
	10	pax	Accommodation		
		•	October 19, 2017		
	10	pax	Breakfast		
		•	with the following requirements:		
			-free use of spacious function hall with 40-50 persons capacity		
			-air-conditioned room with triple occupancy		
			-3 main courses plus soup (buffet style)		
			-fruits/sweets after meals		
			-free flowing coffee		
			-free use of sound system and microphones		
			-free use of whiteboards and markers/pens		
			-free wifi/internet access in the function hall can accommodate		
			30-40 units of laptop		
			-complimentary suite room accommodation for the secretariat		
			-free use of LCD screen and extension wires		
			-location of the hotel conducive to learning		
			-free use of electricity in the function hall		
			-free backdrop tarpaulin		
			-spacious parking area for vehicles of expected participants		
			documentary requirements:		
			1. PhilGEPS Certificate Registration		
			2. Mayor's/Business Permit		
			3. Income/Business Tax Return 4. Omnibus Sworn Statement		
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
			Team re Updates on the Conditional Matching Grant to Provinces		
			(CMGP) Requirements Preparation on October 17-19, 2017		
			(Gradi) requirements reparation on october 17-17, 2017		

You are required to post a proposal bond in the form of cash or certified check, surety bond in the amount equal to two percent (2%) of the total amount of the items for which you submit a quotation if it amount to P1,000,000.00. Disposition of cash proposal bond shall be in accordance with accounting rules and regulations.

A purchase order to the Awardee shall be made immediately after the award. This Office, however, reserves the right to reject any and/or all offers/bids herein contained.

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Quoted by :	
	ROSITA E. LAGANG
	AO V/GSSection
(Name and Signature of Authorized Representative)	
Address :	
nadross :	NORMAN A. RAMOS
	canvasser