DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region 10, Cagayan de Oro City

PhilGEPS Reg. No. _____

February 9, 2018
ABC: Php 82,500.00

REQUEST FOR QUOTATION

_____

GENTLEMEN :

Please quote your lowest price(s), taxes included on the following article(s)/services listed hereunder:

Item No.	QTY.	UNIT	ARTICLE/SERVICES	Unit Price	Amount
			February 21, 2018		
	15	pax	PM Snacks		
	45	pax	Dinner		
			February 22-23, 2018 (2 days)		
	45	pax	Breakfast		
	45	pax	AM Snacks		
	45	pax	Lunch		
	45	pax	PM Snacks		
	45	pax	Dinner		
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x ***with the following requirements:*** -3 main courses + soup (buffet style) -fruits sweets after meals -free use of spacious function hall with 50 persons capacity free use of good quality sound system, microphones (wireless)and extension wires -free use of electricity in the function hall -free provision of water dispenser at the function hall ***other terms and conditions:*** -charges on the first day is guaranteed -starting on the second day charges should be based on actual (subject to changes in quantity) -should attach detailed billing on number of pax on food served per day -should attach menu served during the activity (upon submission of billing/SOA) x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x ORIENTATION & CAPACITATION OF IPMRs & TRIBAL LEADERS RA 8371 AND 7160 ON FEBRUARY 21-23, 2018		

You are required to post a proposal bond in the form of cash or certified check, surety bond in the amount equal to two percent (2%) of the total amount of the items for which you submit a quotation if it amount to P1,000,000.00. Disposition of cash proposal bond shall be in accordance with accounting rules and regulations.

A purchase order to the Awardee shall be made immediately after the award. This Office, however , reserves the right to reject any and/or all offers/bids herein contained.

Quoted by :

ROSITA E. LAGANG
AO V/GSSection

_____
(Name and Signature of Authorized Representative)

Date: _____

Address : _____

Contact Number: _____

Land Bank of the Phil. Acct. Name and Number:

_____

_____

NORMAN A. RAMOS
canvasser